

Behaviour policy

BISC is a family school, aspiring to function in a warm, friendly environment, and to do our utmost to help our students excel as learners. We wish to assert a positive vision of good behavior, but in creating this we should be aware that sanctions will be used as necessary.

The Primary School and Secondary School have separate codes of conduct.

Primary behaviour policy

The primary school operates a positive behaviour system called 'Golden Time'. This was invented by Jenny Moseley and is highly popular in the UK. This system works for almost all children of primary age.

One lesson per week is dedicated to 'Golden Time'. This time is given over to educational play activities, and the activities on offer are rotated periodically. The children get to choose the activity they wish to attend.

'Golden Rules' are displayed in each primary classroom. These are the rules by which the class and indeed the school function. If a child breaks the golden rules they are told of what they have done, and allowed a chance to change the behaviour and apologise. If they break the rules a second time, then they are warned that they have broken a rule and must change the undesired behaviour. If it happens again, then the child will lose Golden Time in five minute increments. Those five minutes will be spent in the Heads' Office during Golden Time, often with the Heads there....happy or not. Often the children will also therefore be unable to choose their activity.

However, if the child changes the behaviour during the week and apologises for breaking the rules, then they get their five minutes back (except in exceptional circumstances where the damage done by the behaviour cannot be rectified).

Additionally, each primary teacher has their own rewards system in the classroom to reward positive behaviour. These systems range from beans to smiley faces.

Generally speaking, the behaviour in BISC's primary school is extremely good, and we all wish to keep it that way.

Secondary behaviour policy/code of conduct

General Decorum

Older students have a responsibility to be positive role models for our younger students. Positive behavior includes: walking (not running) around the building, speaking (not shouting), treating others with respect (no bullying – cyber or physical, no inappropriate physical contact), good manners (“Please” and “Thank you”), cooperating with all staff. Just as swearing is not normally considered to be acceptable in family homes, it is not acceptable in school.

If a smaller child appears to need help, it is decent to offer help. Likewise, smaller children should be given priority when using stairs – they need to hold the bannister more than teenagers do.

Racism and intolerance are unacceptable.

It is good manners to be aware of the languages spoken by the people in your environs. The working language of the school is English, and everyone, to a greater or lesser degree, speaks English. When in linguistically mixed company, it is courteous to use English as a default language.

Academic Conduct

Students should listen attentively and work constructively. If a student has a problem, they are obliged to make sure the teacher is aware of this.

Plagiarism is unacceptable. Sources must be cited.

Problems with homework should be brought to the teacher’s attention. Students should be ready to discuss homework issues with teachers.

The internet in school should be used for educational purposes. Facebook, file sharing sites and inappropriate content should not be accessed in school.

The IB study room is for study. It is not a common room. Study is when a person tries to change their state of knowledge or skill through methodical work.

In choosing to attend this school, certain decisions as to the kind of education desired are given. All subjects in the curriculum are of equal importance. Many aspects of the educational vision are delivered across different curriculum areas. Repeated failure to attend some lessons will compromise delivery and receipt of this education. For IB pupils the consequences of not attending classes may be failure to fulfill the attendance requirements (80% attendance in **all** subjects) and subsequently failure of the course.

Dress Code

BISC does not have a school uniform. However, this does not mean that dress is unimportant. The teachers' dress code is 'smart casual'. Students should not show more skin than teachers do. 'Smart casual' is also the dress code for students.

Strictly Forbidden ...

Smoking is illegal in Poland under the age of 18. Students, including those aged 18 or over, are **strictly forbidden** from smoking in school or in the immediate area. Immediate area means the area enclosed by the following streets: Piłsudskiego, Straszewskiego, Zwierzyniecka and Aleja Słowackiego

Alcohol - bringing to school or drinking alcohol in school is **strictly forbidden**.

Drugs - **strictly forbidden**.

Willful damage to the building or other school property is **strictly forbidden**.

Verbal and physical violence towards other members of the school community are **strictly forbidden**.

Closing remarks on behaviour

It is impossible and foolish to list all behavior patterns that are positive, or that should be avoided. Common sense should prevail. This is a school - a place where we wish to work together in a family atmosphere to develop our minds and characters to become able and positive members of society.

The spirit of this code of conduct should be respected as well as the words.

Disciplinary action will be taken according to the disciplinary action flow chart at the end of this handbook. This will be permanently displayed in the office, as is the code of conduct.